



## **SAGE Academy**

### **Policy # 408 – Safety in the Workplace**

EdVisions Cooperative provides information to the schools/members about workplace safety and health issues through regular internal communication such as:

- Training sessions
- Team meetings
- Bulletin board postings
- Memorandums
- Other written communications

Each member is expected to obey safety rules and exercise caution and common sense in all work activities. Members must immediately report any unsafe conditions to their Leadership Team. Members who violate safety standards, cause hazardous or dangerous situations or fail to report, or where appropriate, remedy such situations, may be subject to disciplinary action including termination of employment. In the case of an accident that results in injury, regardless of how insignificant the injury may appear, members should notify the personnel team.